



## ||| Staff Retreat Agenda |||

Date:

Location:

### Intended Outcomes

- 1 | Staff gain knowledge and skills that support them in their daily grind.
- 2 | Staff contribute to the refinement of organizational practices.
- 3 | Staff build enriching relationships for cultivating a meaningful work environment.
- 4 | Staff apply strategic decision-making to take back to their daily responsibilities.

### Agenda Items

#### **DAY 1**

{8:00am} Refreshments

{8:30am} Session 1.1 Where do I fit into the Strategic Plan?

{9:30am} Session 1.2 Planning for accomplishing Strategic Plan initiatives by Dept

{10:45am} Take a breather...a walk...but come back!

{11:15am} Session 2.1 Department-specific annual calendar building

{12pm} Lunch away from the training area

{1pm} Session 2.2 Organization-wide annual calendar building

{1:30pm} Session 3.1 Find inefficiencies in Department and Organizational Processes for a design process

{2:30pm} Take a breather...a walk...but come back!

{2:45pm} Session 3.1 Continued

{3:30pm} [Local tour](#)

#### **DAY 2**

{8:00am} Refreshments

{8:30am} Session 3.2 Which inefficiencies can be designed around and which can't?